

**Arkansas Division of Elementary and Secondary Education
Rules Governing the Succeed Scholarship Program
Effective July 2, 2020**

1.00 Authority

- 1.01 The Arkansas State Board of Education’s authority for promulgating these Rules is pursuant to Ark. Code Ann. §§ 6-11-105, and 6-41-901 et seq., and Acts 327, 637, and 894 of 2017, and Acts 548 and 1078 of 2019.
- 1.02 These Rules shall be known as the Arkansas Division of Elementary and Secondary Education Rules Governing the Succeed Scholarship Program.

2.00 Purpose

- 2.01 The purpose of these Rules is to establish guidelines for the implementation of the Succeed Scholarship Program in order to provide a scholarship to a private school of choice for students in foster care and students with disabilities that have an individualized education program or an individualized service plan in accordance with the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq.

3.00 Definitions

- 3.01 “Division” means the Arkansas Division of Elementary and Secondary Education.
- 3.02 “Foster care” means the care of a child by a group home or group facility on a twenty-four-hour-a-day basis away from the home of the child’s parent or parents;
- 3.03 “Foster parent” means the responsible official or officials of a group home or group facility that provides foster care to a child;
- 3.04 “Individualized education program” or “IEP” means a written statement for a child with a disability that is developed, reviewed, and revised by a public school in accordance with the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq., and its implementing regulations, 34 C.F.R. §§ 300.320 through 300.324.
- 3.05 “Individualized service plan” means a written statement developed by the public school district that describes the special education and related services the public school district will provide to a parentally-placed child with a disability enrolled in a private school or home school who has been designated to receive services, consistent with 34 C.F.R. §§ 300.137 through 300.139.

- 3.06 “Parent” means a student’s parent or foster parent;
- 3.07 “Scholarship Payment” means a disbursement to the parent or legal guardian of a student participating in the Succeed Scholarship Program contingent upon appropriation and funding for the purpose of implementing the Succeed Scholarship Program.
- 3.08 “School District” is means a geographic area with an elected board of directors that qualifies as a taxing unit for purposes of *ad valorem* property taxes under Title 26 of the Arkansas Code, and whose board conducts the daily affairs of public schools pursuant to the supervisory authority vested in it by the General Assembly and Title 6 of the Arkansas Code. For the purposes of these Rules, all references to “school district” include open enrollment public charter schools, except as waived by the State Board of Education pursuant to Ark. Code Ann. § 6-23-301 et seq.
- 3.09 “School Year” means the year beginning July 1 of one calendar year and ending June 30 of the next calendar year.
- 3.10 “Severely Disabled” is an individual that has an individualized education program in accordance with the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq.

4.00 Student Eligibility

- 4.01 A parent or legal guardian of a public school student may apply for a Succeed Scholarship to enroll his or her child in a private school if:
 - 4.01.1 The student is currently enrolled in a public school district and has attended public school for at least the one (1) full school year immediately prior to the school year for which the scholarship payments would be disbursed;
 - 4.01.1.1 Section 4.01.1 does not apply if:
 - 4.01.1.1.1 The student is a dependent of an active duty member of any branch of the United States Armed Forces; or
 - 4.01.1.1.2 The Superintendent of the student’s resident school district waives the requirement;

4.01.2 The student:

4.01.2.1 Is in foster care or has been in the foster care system and achieved permanency through adoption, reunification, or permanent guardianship;

4.01.2.2 Has an individualized education program in accordance with the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq., or has been medically diagnosed by a licensed physician as a child with a disability under 20 U.S.C. § 1401(3)(A);

4.01.2.2.1 A student who has had the enrollment requirement waived by the superintendent under the provisions of 4.01.1.1.2, must have had an IEP active on the last date he or she was enrolled in a public school, or in the case of a preschool student who has never been enrolled in a public school, have had an IEP or Individual Program Plan (IPP), as defined by the Department of Human Services, Division of Developmental Disabilities Services, standards, active on the last date he or she was enrolled in the preschool program.

4.01.2.3 Participated in the Succeed Scholarship Program during the prior school year and has not yet graduated from high school or attained twenty-one (21) years of age; or

4.01.2.4 Has an individualized service plan in accordance with the Individuals with Disabilities Education Act, 20 U.S.C. § 1412(a)(10) and 34 C.F.R. §§ 300.137 through 300.139.

4.01.3 The student has been accepted for admission into a private school that is eligible to participate in the Succeed Scholarship Program-;

4.01.4 The parent has notified the student's current school district of the request for a scholarship at least sixty (60) days before the date of the first scholarship payment; and

4.01.5 For students in foster care, the Department of Human Services approves the student's placement in the private school.

4.02 The parent or legal guardian shall:

- 4.02.1 Apply for the scholarship at least sixty-five (65) days before the date of the first scheduled scholarship payment for the private school to which the student has been accepted for admission; and
- 4.02.2 Notify the superintendent of the student's current and resident school district(s) within five (5) business days of submitting the application.
- 4.03 If a student is accepted for admission into a private school upon the availability of space, a parent or legal guardian shall notify the student's current and resident school district(s) at least sixty (60) days before the student enrolls in the private school and receives the first scholarship payment.
- 4.04 The Division shall not approve more than twenty (20) scholarships per academic year for students in foster care.
- 4.05 For purposes of continuity of educational choice, the Succeed Scholarship Program payments made pursuant to Ark. Code Ann. § 6-41-901 et seq. and these rules, shall remain in effect until a student who is participating in the Succeed Scholarship Program enrolls in a public school district or open-enrollment public charter school, files a Notice of Intent to home school, graduates from high school, or attains twenty-one (21) years of age, whichever occurs first.

5.00 Private School Eligibility

- 5.01 A private school shall notify the Division of its intent to participate in the Succeed Scholarship Program.
 - 5.01.1 The notice shall specify the grade levels and services that the private school has available for severely disabled students who are participating in the program.
 - 5.01.2 The notice shall contain a complete description of the private school's disciplinary procedures, code(s) of conduct, and parental involvement requirements.
 - 5.01.2.1 The Division shall maintain a record of the descriptions under Section 5.01.2 and make the record available on the Division's website.
- 5.02 The Division shall approve a private school as eligible to participate in the program if the private school:
 - 5.02.1 Complies with one of the following:
 - 5.02.1.1 Meets the accreditation requirements set by:

- 5.02.1.1.1 The State Board of Education;
 - 5.02.1.1.2 The Arkansas Nonpublic School Accrediting Association or its successor; or
 - 5.02.1.1.3 Another accrediting association recognized by the State Board of Education as providing services to severely disabled individuals; or
- 5.02.1.2 Is an associate member of or has applied for accreditation by the Arkansas Nonpublic School Accrediting Association or its successor or another accrediting association recognized by the State Board of Education as providing services to severely disabled individuals.
- 5.02.1.2.1 A private school shall no longer be eligible if:
 - 5.02.1.2.1.1 The private school has not received accreditation within four (4) years of becoming eligible under Section 5.02.1.2;
 - 5.02.1.2.1.2 The accrediting association determines that the private school is ineligible or unable to continue the accreditation process; or
 - 5.02.1.2.1.3 It becomes impossible for the private school to obtain accreditation within four (4) years of becoming eligible under Section 5.02.1.2.
 - 5.02.1.2.2 A participating private school shall notify the Division of loss of accreditation or any action making the school ineligible pursuant to 5.02.1.2.1 within thirty (30) days.
 - 5.02.1.2.3 A private school that is not fully accredited shall report annually to the State Board of Education, or its designee, the school's progress towards accreditation.
- 5.02.2 Demonstrates fiscal soundness by having been in operation for one (1) school year or providing the Division with a statement by a certified public accountant confirming that:

- 5.02.2.1 The private school is insured; and
- 5.02.2.2 The private school has sufficient capital or credit to operate in the upcoming school year.
- 5.02.2.3 In lieu of a statement, a surety bond or letter of credit for the amount equal to the scholarship funds for any quarter may be filed with the Division.
- 5.02.3 Complies with the antidiscrimination provisions of 42 U.S.C. § 2000d;
- 5.02.4 Meets state and local health and safety requirements and maintains an environment in which the health, safety, and welfare of students is not threatened;
- 5.02.5 Is academically accountable to the parent or legal guardian for meeting the educational needs of students;
- 5.02.6 Employs or contracts with only teachers who hold baccalaureate or higher degrees;
- 5.02.7 Employs or contracts with at least one (1) teacher who holds a current, valid standard license in special education issued by the State Board of Education as evidenced by a copy of the license and contract, if applicable;
 - 5.02.7.1 If, at any point following approval under Section 5.02, an eligible private school no longer employs or contracts with at least one (1) teacher who holds a current, valid standard license in special education, the private school shall notify the parent(s) or legal guardian(s) of any student(s) participating in the program enrolled in or regularly attending the private school and the Division within five (5) days.
 - 5.02.7.2 If the eligible private school is unable to employ or contract with a new teacher who holds a current, valid standard license in special education within thirty (30) days following the notice required by Section 5.02.7.1, the private school shall no longer be eligible for participation in the program and shall immediately notify the Division.
- 5.02.8 Complies with all state laws and rules governing private schools; and

- 5.02.9 Adheres to the tenets of its published disciplinary procedures before an expulsion of a student participating in the program.
- 5.03 The Division shall maintain a list of private schools eligible to participate in the program and make the list available on the Division's website.
- 5.04 An eligible private school shall administer annually or make provisions for a student participating in the program to take a nationally recognized, norm-referenced test as established by the State Board of Education.
 - 5.04.1 A student with an individualized education program or individualized service plan that provides for an exemption to standardized testing is not required to take the test required under Section 5.04.
 - 5.04.2 An eligible private school shall annually prepare a portfolio that provides information on a student's progress to the student's parent or legal guardian if a student is exempt from standardized testing as permitted under Section 5.04.1.
 - 5.04.3 An eligible private school shall provide annually to the State Board of Education, or its designee, in a deidentified format prescribed by the Bureau of Legislative Research in consultation with the Division:
 - 5.04.3.1 A list of students who have taken a nationally recognized norm-referenced test;
 - 5.04.3.2 Each student's test results;
 - 5.04.3.3 A list of students with an individualized education program or individualized service plan that provides for an exemption to standardized testing;
 - 5.04.3.4 A list of students with portfolios pursuant to 5.04.2;
 - 5.04.3.5 A general summary of the information provided in each portfolio;
 - 5.04.3.6 A list of all students who received a Succeed Scholarship and have been dismissed by the private school;
 - 5.04.3.7 A list of all students who received a Succeed Scholarship and voluntarily returned to a traditional public school;
 - 5.04.3.8 A list of students in foster care who received a Succeed Scholarship;

- 5.04.3.9 A list of students in foster care who received a Succeed Scholarship and have been dismissed by the private school;
 - 5.04.3.10 A list of students in foster care who received a Succeed Scholarship and have been removed by the Department of Human Services;
 - 5.04.3.11 A report of administrative costs required to implement the Succeed Scholarship Program; and
 - 5.04.3.12 A report regarding the demographic data of students who received a Succeed Scholarship.
- 5.05 An eligible private school shall notify the Division if any student participating in the program ceases to be enrolled in or regularly attend the private school for any reason.
- 5.06 An eligible private school shall annually complete the recertification process established by the Division to continue participation in the program.
- 5.07 The inability of a private school to meet the requirements under these Rules shall constitute a basis for the ineligibility of the private school to participate in the Succeed Scholarship Program as determined by the State Board of Education or the State Board of Education's designee.
- 5.08 Any instance of an owner, operator, superintendent, or principal of, or a person who has equivalent decision-making authority over, a private school participating in the Succeed Scholarship Program operating or having operated an educational institution in Arkansas or in another state or jurisdiction in a manner contrary to the health, safety, or welfare of the public shall constitute a basis for the ineligibility of the private school to participate in the program as determined by the State Board of Education or the State Board of Education's designee.

6.00 Responsibilities of Participating Students

- 6.01 The parent or legal guardian of a student participating in the Succeed Scholarship Program shall:
- 6.01.1 Select the private school from the list of private schools eligible to participate in the program that is maintained by the Division;
 - 6.01.2 Fully comply with the parental involvement requirements of the private school unless excused by the school for illness or other good cause;
 - 6.01.3 Sign a waiver that releases the State of Arkansas from any legal obligation to provide services or education to the student participating in

the program except for funding provided for the program under these Rules;

6.01.4 Sign a waiver that releases the student's resident school district from any legal obligation to provide services or education to the student participating in the program while the student is not enrolled in the student's resident school district as provided under these Rules;

6.01.5 Notify the Division if the student ceases to be enrolled in or regularly attend the private school for any reason; and

6.01.6 Annually complete the recertification process established by the Division to continue participation in the program and the disbursement of scholarship payments.

6.02 A student participating in the program shall:

6.02.1 Attend the private school throughout the school year unless excused by the school for illness or other good cause; and

6.02.1.1 If the parent or legal guardian of a student participating in the program wishes to enroll the student in another private school from the list of private schools eligible to participate in the program, the parent or legal guardian shall:

6.02.1.1.1 Provide proof to the Division that the student has been accepted for admission into another private school that is eligible to participate in the program; and

6.02.1.1.2 Request that the Division approve a reinstatement or transfer of the student's scholarship payments.

6.02.1.1.3 No more than one (1) such request may be made within the same school year.

6.02.2 Fully comply with the code of conduct for the private school.

6.03 The State Board of Education may terminate a scholarship if the student or the student's parent or legal guardian materially fails to comply with the responsibilities under these Rules.

7.00 Scholarship Payments – Funding

- 7.01 The maximum scholarship available under the Succeed Scholarship Program is the foundation funding amount for the current school year under Ark. Code Ann. § 6-20-2305.
- 7.02 The amount of the scholarship shall be the amount set forth in Section 7.01 or the amount of tuition and fees for the period of time the student is enrolled in the private school after the student is determined eligible for the program, whichever is less.
- 7.03 Scholarship payments shall be disbursed to the parent or legal guardian of a student participating in the Succeed Scholarship Program on a monthly basis by the Division or another state agency, person, firm, or corporation designated by the Division to administer and disburse funds.
 - 7.03.1 If the Division designates a third party to administer funds, scholarship payments shall be made from the third party by individual warrant made payable to the student's parent or legal guardian. The parent or legal guardian shall restrictively endorse the warrant to the eligible private school of the parent's or legal guardian's choice and the private school shall verify receipt of payment to the Division.
 - 7.03.2 A third party designated to administer funds must maintain an effective internal control system as outlined by the Division.
- 7.04 The program shall be funded separately from the Public School Fund and other funds or appropriations designated for public schools.
- 7.05 The program shall not be funded with county, city, or school district tax revenues.

8.00 Rules and Duties

- 8.01 The State Board of Education shall adopt rules and develop notices and other documentation necessary to administer the Succeed Scholarship Program that are in the best interest of students.
- 8.02 The State Board of Education shall not:
 - 8.02.1 Become a party to a contract between a participating private school and the parent or legal guardian of a student participating in the program; or
 - 8.02.2 Make payments to the parent or legal guardian of a student after the State Board of Education is notified from either a participating school or a student's parent or legal guardian that the student is no longer enrolled in or attending a participating private school.

- 8.02.3 Make payments to the parent or legal guardian of a student enrolled in or attending a private school that the State Board of Education has determined is ineligible to participate in the program.

9.00 Autonomy of Participating Private Schools

- 9.01 A private school that participates in the Succeed Scholarship Program is not considered an agent or instrumentality of the State of Arkansas or a school district.
- 9.02 The curriculum and education plan for a student with a disability attending a private school is not subject to the regulatory authority of the State Board of Education.
- 9.03 As a condition of continued participation in the program, each participating private school shall:
 - 9.03.1 Certify under oath, on ~~a semiannual~~ an annual basis, that any student(s) participating in the program is/are and has/have been enrolled and attending the participating private school except for excused absences; and
 - 9.03.2 Certify under oath, on an annual basis, that it continues to meet the eligibility criteria required in Section 5.02 for continued participation in the program.